

MIA - 4 up Postcard

Overview

A simple demonstration of Express to Print.

We will import the “mia & co.” flyer into the work area, impose the file 4 up and set the page properties.

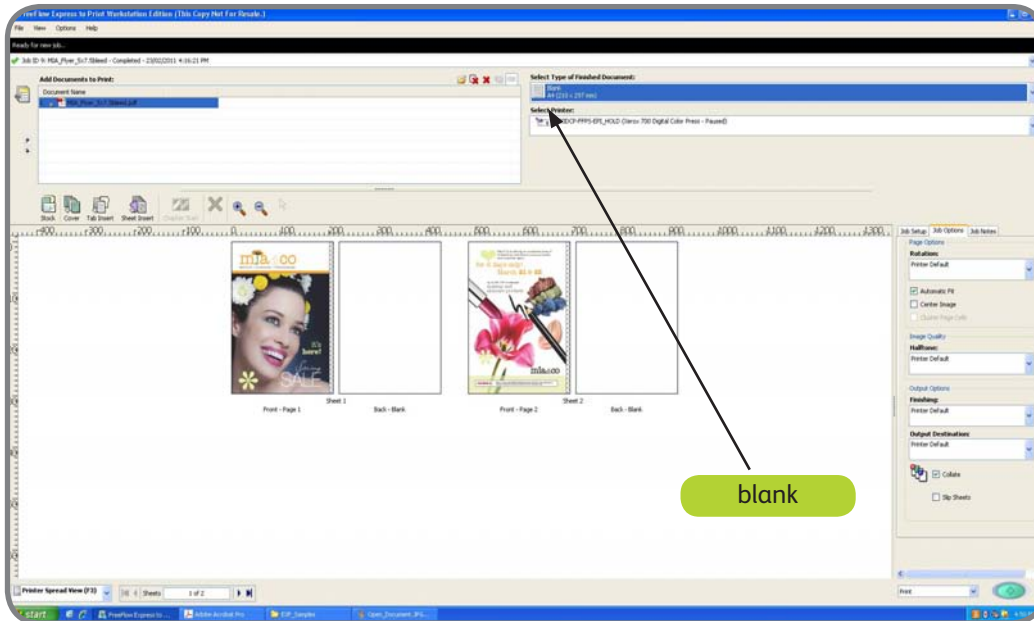
We will then add a QR code to the front page before sending to the output destination of our choice.

Technical Starting Point

- The epicenter copy of Express to Print is located on POD 1
- Please log on as an administrator to use this software.



1. Import document



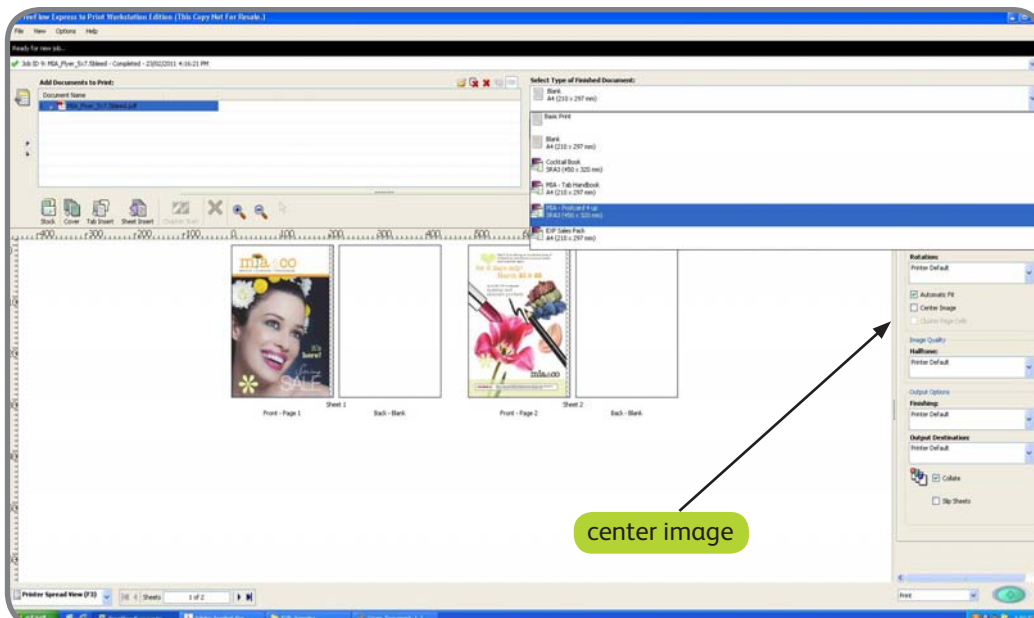
We have the choice with all our epicenter EXP samples to set them up manually or choose one of the pre defined “document type” templates.

It is recommended you import with the template set to “blank”

Make sure the template is set to “Blank”.

Select file “MIA_Flyer.pdf” and import to the stage.
Select Printer - Your choice (recommend 700DCP HOLD queue)

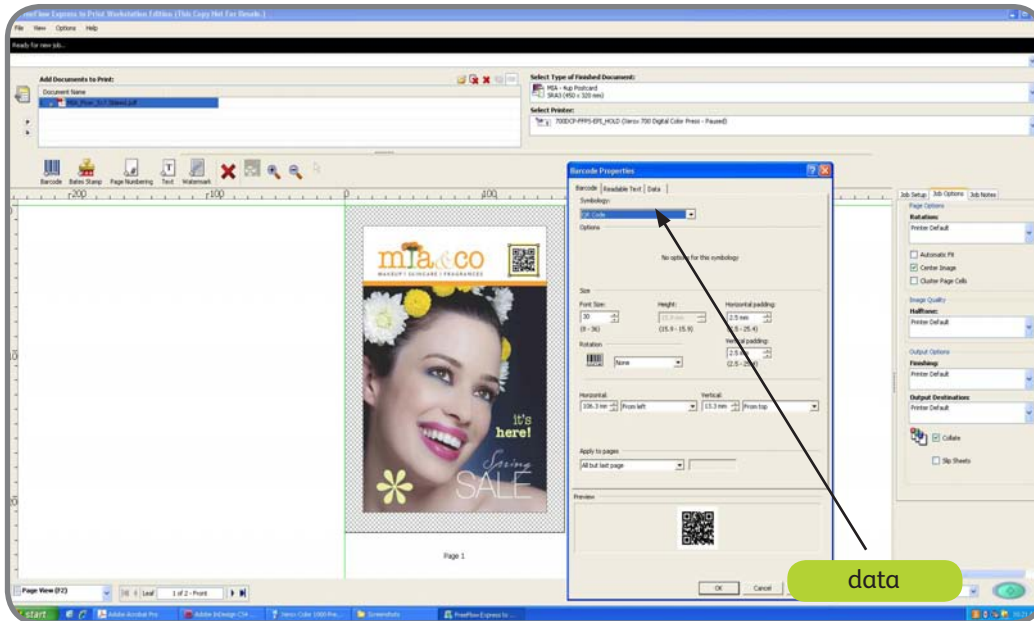
2. Select document type



Select the document type “MIA - Postcard 4 up”

Your document will now inherit these presets onto the stage.
The only initial amend is to tick the “center image” box in Job Options tab

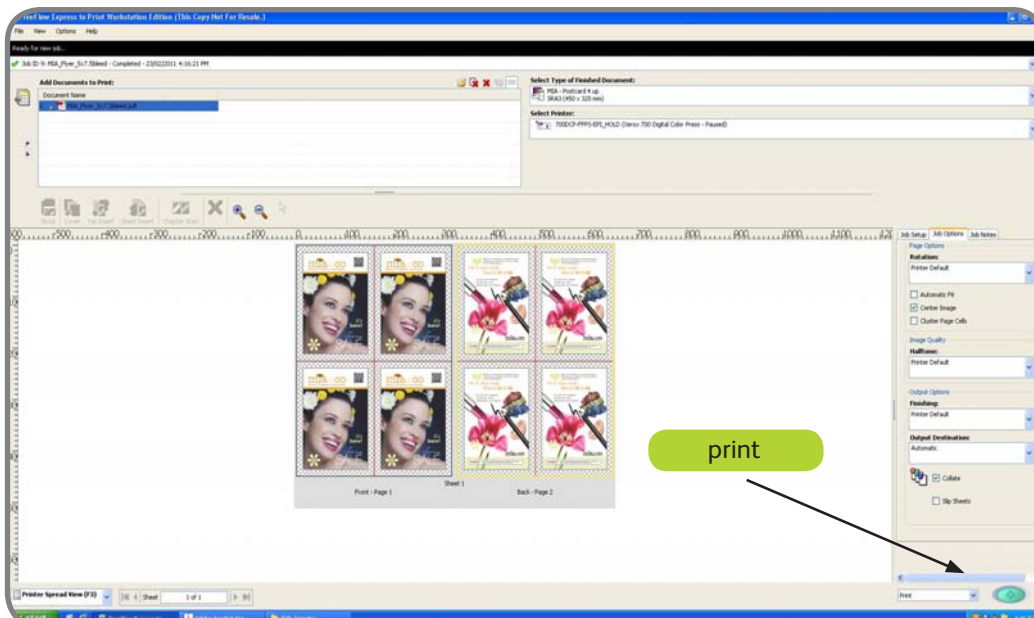
3. Amend Barcode



We have chosen the QR code but there is nothing to stop you adding any type of code to the document.

Press “F2” to open the page level view. Right click on the QR code to open the “bar code properties box. Select the “data” tab and add or amend the message within the code then press OK. Pressing brings you back to the main screen.

4. Send to print



We can change the destination of our final output “save to File” and select the destination locally so we can see a pdf of our newly created document within Acrobat.

Your file is now ready to send to print. Make sure you are happy with your stock selection on the Job Setup tab. The file is set up to print on an SRA3 stock. All selections can be changed at the rip. Press “Print” and the file will be sent to the selected output device.